



**STATEMENT OF PROCEEDINGS FOR THE
REGULAR MEETING OF THE
LOS ANGELES REGIONAL CRIME LABORATORY
FACILITY AUTHORITY,
FACILITIES MANAGEMENT COMMITTEE**

**Leroy D. Baca Media Center
Hertzberg-Davis Forensic Center
1800 Paseo Rancho Castilla
Los Angeles, California 90032**

Thursday, May 12, 2011

2:00 PM

Present: Representative Chen, Representative Rampulla and
Representative Sharp

Excused: Representative Moriarty and Representative Huber

Call to Order

1. Randy Sharp, Chairperson, called the meeting to order at 2:05 p.m. The following Directors were present constituting a quorum of the Facility Management Committee:

Dardy Chen, Executive Aide, Chief Executive Office

Victor Rampulla, Division Director, Los Angeles County Sheriff's Department

I. ADMINISTRATIVE MATTERS

2. Approval of May 13, 2010 Facility Management Committee meeting minutes. (11-2173)

On motion of Director Rampulla, seconded by Director Chen and unanimously carried, the May 13, 2010 minutes were approved as submitted.

Attachments: [SUPPORTING DOCUMENT](#)

3. Receive and File the approved Facility Coordinating Committee (FCC) minutes for:

May 12, 2010

June 9, 2010

July 14, 2010

August 11, 2010

September 8, 2010

October 13, 2010

November 10, 2010
December 8, 2010
January 12, 2011
February 9, 2011
March 9, 2011
(11-2191)

On motion of Director Chen, seconded by Director Rampulla and unanimously carried, the following Facility Coordinating Committee (FCC) Meeting Minutes were received and filed.

Attachments: [SUPPORTING DOCUMENT](#)

4. Election of 2012 Officers (11-2196)

On motion of Director Rampulla, seconded by Director Chen the committee unanimously elected, Randy Sharp as the Chairperson for 2012.

II. REPORTS

5. Report by Jack Schweizer, Facility Manager on the following items:

Parking
Interagency Cooperation
Dispute Resolution
Security and Access
Emergency Evacuation Plan
Contracts (11-2190)

PARKING

Mr. Jack Schweizer, Facility Manager, reported the following:

During the construction of the Public Safety building, the University requested and was granted permission by FCC committee for students to park in the Crime Lab parking lot beginning at 4:00 p.m. instead of 5:00 p.m. The FCC committee would like to make this change permanent.

INTERAGENCY COOPERATION

Mr. Jack Schweizer, Facility Manager had nothing to report.

DISPUTE RESOLUTION

Mr. Jack Schweizer, Facility Manager had nothing to report.

SECURITY AND ACCESS

Mr. Jack Schweizer, Facility Manager, reported the following:

Modification to add video capability to the existing intercom system at the vehicle gate and pedestrian gate entrances to the lower parking lot behind the building has been completed. This allows employees to identify personnel requesting access to the secured parking lot behind the building.

Modification to the parking lot entrance from Paseo Rancho Castilla has been completed. The entrance now allows a wider turning radius for vehicles and the bump has been removed.

EMERGENCY EVACUATION PLAN

Mr. Jack Schweizer, Facility Manager had nothing to report.

CONTRACTS

Mr. Jack Schweizer, Facility Manager, reported on the following seven contracts provided by building operations:

Bio-waste removal, lead cleaning for the fire arms operation, reverse osmosis water system maintenance and auto clave contracts are purchased by Sheriff's Department Procurement system these contracts are purchased annually through the Sheriff's Department Procurement System. Housekeeping and Landscaping services are provided by CSULA and reimbursed by the JPA. The mechanical system maintenance is contracted directly by the JPA.

- 6. Report by Jack Schweizer, Facility Manager on the Los Angeles Regional Crime Laboratory Facility Authority, Proposed Annual Operating Budget for Fiscal Year 2011-12. (11-2211)**

Mr. Jack Schweizer, Facility Manager, discussed the following three items being presented to the Regional Crime Laboratory Facility Authority (JPA) at its next meeting:

1. Proposed Operating Budget - Fiscal Year 2011-12

Fiscal Year 2011-12 Budget Cost for each agency:

Los Angeles Sheriff's Department - \$1,087,949

Los Angeles Police Department - \$1,087,949

California State University Los Angeles - \$227,967

The overall projected budget for FY 2011- 2012 is \$2,403,865 which is identical to the 2010-2011 budget. The revised budget includes additional payment of \$1,248.58 by Los Angeles Sheriff's Department and Los Angeles Police Department and a refund of \$190.38 for California State University Los Angeles.

2. Contract Extension for Mechanical Systems Maintenance

3. Purchase of a new Audio Visual System for the building, the project is estimated to cost \$50,000, and the JPA trust account has a balance of \$290,000. Dean Gialmas, Crime Lab Director from Sheriff's Department, reported the training rooms have all the necessary equipment installed for the implementation of the Audio Visual System. Equipment will be purchased by the Sheriff's procurement department and reimbursed by the JPA trust account.

Attachments: [SUPPORTING DOCUMENT](#)

- 7. Reports from the Facility Coordinating Committee Members:**
David Walters, Los Angeles Sheriff's Department
Yvette Sanchez-Owens, Los Angeles Police Department and
Joseph Peterson, Cal State University Los Angeles (11-2197)

David Walters, Captain Los Angeles County Sheriff Department Chair of the Facility Coordinator, reported that the relationship between agencies is great. Captain Walters reported a Regional Crime Lab team will be formed next year consisting of LAPD and LASD members.

Yvette Sanchez-Owens, Los Angeles Police Department, concurred that the relationship between agencies is great. The agencies learn from each other and hold events together. Joe Peterson, Cal State University Los Angeles, Director of School of Criminal Justice and Criminalistics, agreed and reported that the Criminal Justice Program has an enrollment of 1,300 students and the Criminalistics program has an enrollment of 15 students. The School was accredited by the National Crediting Agency for its Forensic Science Program. The school has received a grant from the Forensic Institute of Justice to examine the Sexual Assault Kit (SAK) backlog.

Rose Ochi, Executive Director, California Forensic Institute (CSFI) reported the institute is dedicated in providing training, promoting applied research, and career development for the next generation of Criminalists.

CSFI will be holding an open forum to examine best practices in the collection and preservation of eyewitness evidence on June 10, 2011 at the City of Los Angeles Public Hearing Room from 12:15 p.m. to 1:45 p.m. Ms. Ochi explained the ABSTRACT Concept a FEPAC accredited Master's Program, directed by Katherine Roberts PhD.

Attachments: [SUPPORTING DOCUMENT](#)

III. MISCELLANEOUS

8. Matters not on posted agenda, to be discussed and (if requested) placed on the agenda for action at a future meeting of the Committee, or matters requiring immediate action because of an emergency situation or where the need to take action arose subsequent to the posting of the agenda. (11-2193)

There were none.

Public Comment

9. Opportunity for members of the public to address the Committee on items of interest that are within jurisdiction of the Committee. (11-2194)

No members of the Public addressed the Commission.

Adjournment

10. Adjournment for the Meeting of May 12, 2011. (11-2195)

There being no further business, the meeting adjourned at 2:28 p.m.